



## Committee/Task Force/Liaison Report

**Date:** 10/01/05

- Committee/Task Force:**
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|--|--|
| <input type="checkbox"/> Annual Conference Program Committee     | <input type="checkbox"/> Associates                        |
| <input type="checkbox"/> Awards and Recognition                  | <input type="checkbox"/> Educational Programs              |
| <input type="checkbox"/> Graduate Issues and Involvement         | <input type="checkbox"/> Human Relations                   |
| <input type="checkbox"/> Membership Services                     | <input type="checkbox"/> Nominations & Elections Committee |
| <input checked="" type="checkbox"/> <b>Placement</b>             | <input type="checkbox"/> Research and Information          |
| <input type="checkbox"/> SEAHO Report Editorial Board or Editors | <input type="checkbox"/> SPE                               |
| <input type="checkbox"/> Webmaster                               | <input type="checkbox"/> Other:                            |

**Chairperson:** **Demitrius Brown**  
**Krytal Schofield**

**Committee Members** (including institutions and states):

### SEAHO Placement Committee 2005-2006

Last Name	First Name	State	Institution	E-Mail
Acosta	Alan	FL	University of Florida	<a href="mailto:alan2000@ufl.edu">alan2000@ufl.edu</a>
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Daniel	Brooke	GA	Emory University	<a href="mailto:bdaniel@emory.edu">bdaniel@emory.edu</a>
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**Committee Purpose:** This committee is responsible for sponsoring a placement process at the annual conference and for promoting programs and information which facilitate career development and placement needs.

**Annual Goals and Objectives:** To provide a comfortable environment for candidates and employers to facilitate their placement needs and to provide programs and services which facilitate career development and placement needs.

To place all placement information directly on the SEAHO website.

***Progress since Last Report:*** We have updated the SEAHO placement listserv to include members who expressed interest at the last conference. We are beginning to review processes and procedures from the last conference including forms and the pre-conference workshop.

***Problems:*** None to report

***Next Steps:*** Form review and conference planning.

***Need for Action or Feedback from Governing Council:*** We have a couple of questions regarding applying recommendations from the strategic plan regarding placement. Is there a timetable where decisions need to be made? What does the Governing Council want to do with placement.

Committee/Task Force/Liaison Reports are due to the Member-at-Large  
no later than April 1, October 1, and February 1.